



Arvada Fire Protection District Board of Directors Regular Meeting Minutes

Date	Wednesday, April 6, 2022	Chair	President Jim Whitfield
Time	Regular Meeting 5:30 p.m.	Minutes	Executive Assistant Amy Rogers
Location	Arvada Fire Board Room and Zoom	Purpose	Regular Monthly Meeting
Members Present	Jim Whitfield, president; Bob Loveridge, vice president; Ted Terranova, secretary; Andrea Romero, treasurer; and Mark McGoff, assistant secretary treasurer.		
Staff Present	Mike Piper, fire chief; Kirk Lock, deputy chief; Nicole Stewart, finance director; and Attorney John Chmil.		

I. **Call to Order**

The regular meeting of April 6, 2022, was called to order at 5:30 p.m. by Jim Whitfield, president of the District Board via live participation and livestream on Zoom. A recess was taken from 6:27 p.m. to 6:34 p.m.

II. **Pledge of Allegiance and Moment of Silence**

President Whitfield led those present in the pledge of allegiance and a moment of silence for U.S. firefighters lost in the line of duty, civilians lost in fire-related deaths and the Arvada Fire retired volunteers who have passed year to date.

III. **Approve Regular Meeting Agenda**

Upon motion by Director Romero, second by Director Loveridge, the District Board unanimously approved the agenda for the regular meeting of April 6, 2022, as presented.

IV. **Public Comment**

No public comment.

V. **Report from Local 4056**

President Ryan Weir addressed the Board with his concerns regarding the following issues:

- Promotions for station 9
- The Board's communication policy
- Collaboration between the Board, Fire Chief, and the Union

President Whitfield suggested President Weir follow-up to the communication sent on March 17 on behalf of the Board, proposing a meeting with the Union.

VI. **Fire Chief**

Chief Piper provided a summary on agenda related items in the monthly report and provided an update on informational items including the land purchase at 5075 Dover St., auto aid agreements with Adams County Fire Rescue and Fairmount Fire, the status of the co-responder program, policy development, and a station construction update.

VII. **Report from Board Members**

President Whitfield reported on the recent JCBL Legislative session and discussed bills of interest.

VIII. Report from Finance Director

Finance Director Nicole Stewart reviewed the financial report for February 2022, reporting cash receipts trending favorable due to higher than anticipated ambulance revenue and both property tax and SOT coming in slightly higher than originally anticipated. Total revenue was below budget for the month by \$221k due to timing of the Candelas property sale. Total expenses were \$1.1M below budget for the month.

IX. Staff Report

Chief Piper presented the Board with an administration division update related to current projects from administration, finance, human resources, and the construction of station 9.

X. Report from Attorney

John Chmil provided a summary of items contained in the attorney-client privileged memorandum and provided an update on the items in the current legislative session.

XI. Consent Agenda

Upon motion by Director Loveridge, second by Director Romero, the District Board unanimously approved the following items on the consent agenda for the meeting of April 6, 2022, as presented.

- Regular Meeting Minutes – March 2, 2022
- Special Meeting Minutes – March 16, 2022
- Financial Report – February 2022

XII. Discussion Agenda

The Board provided direction to Chief Piper regarding impact fees and receiving a proposal for an assessment of inventory.

XIII. Strategic Agenda

The Board received a first quarter update to review the year-to-date progress of the strategic plan.

XIV. Action Items

No agenda items.

XV. Executive Session

Upon motion by Director Romero, second by Director Loveridge, the District Board moved to enter executive session pursuant to §24-6-402(4)(b), C.R.S., for the purpose of conferencing with the District's attorney on specific legal questions regarding a former employee's retirement agreement and regarding a former member's request on a workers' compensation claim. Executive session was held from 6:34 p.m. to 7:58 p.m.

XVI. Good of the Department

No report.

XVII. Adjournment

Upon motion by Director Loveridge, second by Director Romero, the meeting was adjourned at 8:00 p.m. The next regular meeting is scheduled for May 4, 2022.

Minutes approved and entered the proceedings of the District on May 4, 2022.

Ted Terranova

[Ted Terranova \(May 9, 2022 13:46 MDT\)](#)

Ted Terranova, District Board Secretary





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Final Audit Report

2022-05-09

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